

MINUTES OF PRE-BID MEETING FOR TENDER FOR PROVISION OF CLEANING AND AUXILLIARY SERVICES & MAINTENANCE OF INAND OUTDOOR PLANTS FOR CENTRAL BANK OF KENYA HEAD OFFICE ECTELCOMS HOUSE & MOTOR GALLERY FOR A PERIOD OF TWO (2) YEARS - TENDER NO. CBK / 007/2021/2022

In Attendance

Vendors

No	Name of firm	No	Name of firm
<u>1</u>	Harvest Cleaning Services	25	Green Shine Cleaners
<u>2</u>	Nadiah Investments Ltd	26	Herustar Company Ltd
<u>3</u>	Peesah Ltd	27	Parapet Ltd
<u>4</u>	Cleanco Investments Ltd	28	Twinp Ltd
<u>5</u>	Tamia Ltd	29	Gedffe & Mitch
<u>6</u>	Joynic Skylimit Services	30	Neptune Smart Work
<u>7</u>	Nytrogen Cleaning and Hygiene	31	Kamtix Cleaners Co. Ltd
<u>8</u>	Pestlab Cleaning Services	32	Hurricane Global Fm
<u>9</u>	Kisima Cleaning Services	33	Lizaya Trading Co. Ltd
10	Ripo Cleaning Services	34	Kleaniley Hygiene
11	Jepco Services Limited	35	KK Security
12	Spic N' Span	36	Dechrip East Africa Ltd
13	ICE Clean Care Group Co Ltd	37	Virgin Clean Limited
14	Petals Hygiene	38	Make Cleaning Limited
15	Village Masters Ltd	39	Linic Enterprises
16	Asefah Limited	40	Mutsons Cleaning Services
17	Macro Steps Enterprises	41	Lizaya Trading Services
18	Achtel Cleaners	42	Limah EA Limited
19	Rebeth Enterprises Ltd	43	Colnet Ltd
20	Suldanka Harti Ltd	44	Carrosel Cleaning Ltd
21	Solutions Auto Hire Services Ltd	45	Super Broom Services Ltd
22	Polive Holdings Ltd	46	Kemosabe Company Ltd
23	Vin Star Express Supplies	47	Ollregg Investment Ltd
24	Justee Communications		

Central Bank of Kenya

No	Division
<u>1</u>	Procurement
<u>2</u>	House Keeping

The Chair called the meeting to order at 10:40am with welcoming remarks. She explained that the purpose of the meeting was to ensure that all interested bidders understand the scope of work, specifications and evaluation criteria.

MINUTE NO	DETAILS
T/007/1/2021 - Overview of Tender	The Chair clarified that the tender was for provision of cleaning and auxiliary services, maintenance of Indoor and Outdoor plants for CBK Head Office, Extelcom House and Motor Gallery for a period of two years.
T/007/2/2021 - New Standard Bid Documents	The Chair explained that new bid documents have been introduced that will require the bidders to carefully fill and ensure completeness before submission.
T/007/3/2021 - Scope of Services	The Chair explained that the Service Providers should carefully review services as provided in the Work Schedules and Specifications provided in the Bid Document.
T/007/4/2021 - Evaluation Criteria	The Chair reiterated the need to ensure that all required documents outlined in the Evaluation criteria are provided.
T/007/5/2021 - Clarifications	It was noted that Addendum No 1&2 have been issued on the Tender and the bidders were reminded to download the documents. Any further clarifications should be channeled through the supplies email provided in the document. supplies@centralbank.go.ke
T/007/6/2021- Provision of Equipment and Cleaning Materials	A vendor representative requested for clarification on whether the awarded supplier would be required to provide cleaning equipment and materials. It was clarified that both equipment and materials will be provided by the Bank.
T/007/7/2021 - Detailed Site Tour	The Vendor representatives in attendance were taken on a site visit to all the areas that will require cleaning and related services.

There being no other business the meeting ended after the tour of the premises.

Procurement Division, Central Bank of Kenya.

9th September, 2021